



THE CHICAGO CONVERGENCE (TCC)

CONTRACT FOR GUEST PRESENTER

Name of Presenter: _____

Position/Title: _____

Organization: _____

Address: _____

Telephone: _____ Fax: _____ E-mail: _____

Please submit the following. (PLEASE SEND VIA EMAIL)

These will be needed for your Convergence Presentation Webpage immediately upon your email confirmation.

- ✓ Picture of yourself for the program
- ✓ A brief narrative Bio. It will be used to introduce you at the Convergence and may be included on marketing materials, press releases and onsite materials or digital media.
- ✓ Company logo and/or any link information (company, blog, twitter, etc).

These will be needed no later than Friday, August 21st

- ✓ This contract completed above and submitted.
- ✓ Brief description of your talk (50 to 75 words). This will be included in the pre-registration marketing materials, press releases and onsite program materials or digital media.
- ✓ Three to five “bullets” of the important points and/or learning objectives of your presentation or performance.

These will be needed no later than three days prior to the event*

- ✓ A Copy of your PowerPoint, Keynote or Video presentation.

TCC Contact Person: _____ Telephone: _____

Event Date(s): _____ Event Location(s): _____ Event Time(s): _____

This Agreement is entered into between the Chicago New Media Summit (“TCC”) and the Presenter named above (“Presenter”).

1. **SERVICES:** In consideration for TCC’s agreement to include Presenter in the Event described above, the Presenter shall perform the services described below:

PRESENTER Topic/Speech/Performance Title: _____

Presenter’s presentation or performance is limited to eighteen (18) minutes in length. At the end of the eighteen (18) minutes, Presenter shall immediately wrap up and end his or her performance. There will be a ‘time-keeper’ that will notify Presenter that he or she has completed the eighteen (18) minute period. You will get a 5 and 2 minute warning via flashcard.

Presenter must provide, (at his or her own expense) all equipment, gear, props, instruments or other devices needed for Presenter’s presentation or performance.



If Presenter is using a PowerPoint, Keynote or Video presentation, Presenter shall submit such file no later than three days in advance of the Event Date in order to coordinate the timing and logistics of the presentation to chicagoconvergence@gmail.com. The Subject line shall read "PRESENTATION FILE." After the file is submitted, the presentation will be loaded on a PC or Mac computer and TCC will provide Presenter with the handheld remote to use during Presenter's presentation, free of charge. *You may use your own laptop if you choose, but submission of your file is required for producing your Video of the event.

2. **RECORDINGS:** TCC shall have the nonexclusive, worldwide, royalty-free right to record Presenter's presentation or performance and make those audio and video recordings, and/or edited transcriptions thereof, available to its members and others interested in the topics being covered. By signing this Contract, Presenter hereby grants his or her permission to record, edit, transcribe, duplicate, distribute and perform Presenter's presentation or performance delivered at the summit, in any and all media now existing or hereafter developed, throughout the world without further approval by Presenter. Additionally, for no monetary compensation, Presenter hereby grants to TCC a nonexclusive, worldwide right to reproduce, distribute and sell any written or visual material submitted in connection with Presenter's presentation or performance, in whole or in part, in any media. TCC shall further have the right to edit a transcript of Presenter's presentation or performance. Presenter also hereby grants TCC the right to use Presenter's name and voice, and if TCC so chooses, Presenter's photograph and biography, in connection with his or her presentation or performance and the other materials without further approval by Presenter.

3. **COMPENSATION:** Presenter's presentation or performance shall be conducted at no charge to the TCC. Presenter shall be responsible for all costs including airfare, lodging and other expenses incurred by Presenter in connection with his or her presentation or performance of the event.

4. **REPRESENTATIONS AND WARRANTIES.** Presenter represents and warrants that his or her presentation or performance and any other material submitted are original to Presenter, that any publication thereof will not infringe on the rights of others and that Presenter has full rights and power to grant the license set forth herein.

5. **INDEMNIFICATION AND HOLD HARMLESS AGREEMENT.** Presenter shall defend, indemnify, and hold harmless TCC and its directors, officers, employees, contractors and agents from and against any and all loss, expense, damage, claim, demand, judgment, fine, charge, lien, liability, action, cause of action or proceedings of any kind whatsoever (whether arising on account of damage to or loss of property, or personal injury, emotional distress, or death) arising directly or indirectly in connection with the performance or activities of the Presenter hereunder, whether the same arises before or after completion of the services under this Agreement.

6. **TERMINATION.** Presenter shall inform TCC within ten (10) days of his or her presentation or performance if for any reason he or she is unable to do the agreed upon presentation. TCC shall have the right to terminate Presenter's involvement from the Event for any reason upon notice to the Presenter without obligation to Presenter.

7. **OTHER.** The Presenter is an independent contractor and will pay all applicable state, local and federal taxes associated with this agreement. This Contract is the complete and exclusive understanding of the parties, and may only be modified in writing with the agreement of both parties. Time is of the essence in this Contract. This Contract shall be governed by the laws of the State of Illinois. Any dispute arising hereunder shall be resolved exclusively in the courts of the State of Illinois in the courts located in Cook County.

THE CHICAGO CONVERGENCE

John Patterson
Chicago Convergence Founder and President

(Signature)

Date: _____



PRESENTER

(Signature)

Name: _____

(Type or Print)

Date: _____